

Maha Mumbai Metro Operation Corporation Limited
(A Government of Maharashtra PSU)

4th Floor, Namtree Building, Adjoining New MMRDA Building,
Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.
Website :<https://mmrda.maharashtra.gov.in>

The Applications are invited for filling the post on permanent basis.

Sr. No.	Name of the post	GEN	Total Post	Mode of Selection
1	Director (Operation)	1	1	Selection/Deputation

Persons employed with Government / PSU's /Metro Railway Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview.

For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above post, please visit MMRDA website: <https://mmrda.maharashtra.gov.in> (Divisions -> Administration -> Recruitment). The last date for receipt of application is 05/03/2020.

(D.K.SHARMA)
MANAGING DIRECTOR
MMMOCL

Date : 12th February 2019

MAHA MUMBAI METRO OPERATION CORPORATION LIMITED

Fourth Floor, Namtree Building, Adjoining MMRDA New Administrative Building, Bandra-Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

No:

Date:12-02-2020.

Name of the Post : **Director (Operation)**
Number of Posts : **One**
Date of Vacancy : **New Post**
Scale of the Post : **Rs.1,44,200 – 2,18,200/- as per Pay Matrix 14 of 7th Pay Commission along with other allowances / perks / perquisites as applicable to other State Govt. PSUs.**

Post Profile:

- i. The candidate of the above post shall be a member of the BoD and will report to the Managing Director of the Corporation. He will be responsible for Operation & Safety of Metro & Mono Rail systems of the Company.
- ii. He will be responsible to independently carry out business of **Operation & Safety** and related functions of all Metro lines in the Mumbai Metropolitan Region (MMR).
- iii. He will be responsible to undertake Operation of Monorail/Electrical vehicles, Feeder service vehicles linked with Metro.
- iv. He will be responsible to carry out Planning, Identification, Development And Operation of all Non-fare box Revenue measures & Property Development and to construct or maintain or lease various facilities in relation to the transport system such as restaurants, refreshment rooms, cafeteria, rest rooms, book stalls, reading rooms, information centers, retail outlets, advertising and entertainment facilities or such other facilities, if any, required for the sustainability of the Metro running on long term basis; and to undertake, render, deliver, perform, provide all other ancillary allied services which is or may be necessary for operations of the Mono, Metro Railways on sustainable basis.

1. The responsibilities shall include:

- a) Operations of Metro Sections opened for commercial services.

- b) Operation of Monorail/Electrical Vehicles/Feeder Service Vehicles linked with Metro Railways.
- c) Planning of recruitment and training of manpower in operations.
- d) Interacting with the project wing for planning of new Metro lines.
- e) Safety of Operations and Safety Audits.
- f) Maximizing revenue through Non-Fare Box Collections, Advertisements and Property Development.
- g) Stable financial health and viability of the Company.
- h) Maintaining quality of Metro Services including Punctuality, Safety, Energy efficiency of Operations.
- i) Benchmarking of Key Performance Indicators (KPI).
- j) Security of the systems.
- k) Public Relation for the Revenue operating sections.
- l) Any other activity required for operation of Metro Railways Network.

2. Eligibility:

Maximum Age Limit is 57 years as on 01.10.2019.

3. Qualification & Experience:

Essential:

- i. The applicant should be a graduate -including graduate of Electrical/ Mechanical/ Electronics/ Electronics & Telecommunication discipline -with good academic record from a recognized University/Institution of repute. Preference will be given to candidates belonging to Indian Railway Traffic Service (IRTS), Indian Railway Service of Electrical Engineers (IRSEE) or Indian Railway Service of Mechanical Engineers (IRSME) or Indian Railway Service of Signal Engineers (IRSSE).
- ii. An applicant from Government or Public Sector Undertaking should have a minimum 20 years of experience in Group – A or equivalent Executive grade. **The relaxation in experience up to 15 years will be considered in deserving cases.** Out of the above, minimum 3 years should be in one or more relevant areas as mentioned below:
 - a. Operation / **Safety** of major Rail based transportation systems and other similar large scale multi-disciplinary systems in Urban Environment.
 - b. Operation of Metro / EMU in a large suburban system.
- iii. The candidate will be appointed on deputation / absorption / selection basis.
- iv. The candidates from reputed private organizations having relevant experience and similar profile will also be considered.
- v. Applicants should be in the Pay Matrix Level 13 or above of 7th Pay Commission or equivalent in the grade pay of Rs.8,700/- in the pay-band of Rs.37400-67000

as per 6th Pay Commission of Government / PSUs or equivalent IDA Pay Scale **or at an equivalent level in reputed private organization.**

vi. The applicant should have extensive experience of Operation & Safety of Railway System in Indian Railways or Metro Railways.

vii. The applicant should be conversant in interacting and dealing with Local Authority as well as related authorities in Central and State Government.

viii. The pay of selected candidate from Government / PSUs shall be fixed on the basis of his / her last pay drawn. In case of candidate working at Level-15 of 7th Pay Commission/Equivalent IDA Pay Scale or in deserving cases Level-15 shall be considered.

ix. The retired Group 'A' officers of Railways or equivalent Executives of Metro Railways who are up to the age of 61 years and fulfill the qualification and experience criteria shall also apply for the post. They shall be recruited on contract basis for a period of three years which shall be extendable up to the maximum age of 65 years. Their pay shall be fixed in the given pay scale based on their last pay drawn.

4. Duration of Appointment:

The appointment shall be for a period of Three years and further one time extension for a term of Two years can be given with the approval of Board of Directors of the Company.

5. Submission of Applications:

i. Prospective candidates should send their applications furnishing comprehensive Bio-data including name, date of birth, address for communication, details of qualification and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs in prescribed format.

ii. The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.

iii. Additional information in support of their candidature may be provided by the candidates on plain sheets of paper.

iv. Persons employed with Government/ PSUs/Metro Railway Corporations shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview. Retired candidates can submit their applications directly.

- v. Applications in a sealed envelope superscribed as 'Application for the post of Director (Operation) should reach **on or before 05/03/2020** at the office of Director (Admin), Maha Mumbai Operation Corporation Limited, Namittri Building, Adjoining New MMRDA Administrative Building, Bandra-Kurla Complex, E-Block, Bandra (East), Mumbai – 400 051 and scanned copy of the application along with the scanned attested copies of all relevant documents (PDF only) on the email ID: **dam3@mailmmrda.maharashtra.gov.in**.
- vi. Applications received late or incomplete will not be entertained. The Maha Mumbai Metro Operation Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this connection shall be entertained.

(Dilip Kawathkar)
Director (Admin)
Maha Mumbai Metro Operation Corporation Ltd.

General Conditions :-

1. Age, Qualification and Experience as on 01-01-2020 will considered valid. Qualification acquired afterwards will not be considered.
2. Candidate should have knowledge of Marathi language. (Candidate should submit S.S.C. Examination certificate.). Otherwise they have to pass Marathi examination as per Govt. of Maharashtra Notification No. मभाप-1087/14/सीआर-2/87/20, दिनांक 30 डिसेंबर, 1987.
3. As per Government Rule 4 "A" of the Government notification No. SRV2000/CR(17/2000)/Twelve, dated 28th March, 2005 , the Candidate should produce/submit an affidavit of having a small family.
4. Candidates are required to pass one of the certificate examinations of MS-CIT or CCC or O-level or A-level or B-level or C- level which is compulsorily additional qualification for all posts. Accordingly, he/she should produce /submit a copy of the Certificate. If the candidate does not have such certificate, then he/she should pass the said Certificate Examination within two years from the date of appointment according to the GOM's GAD, GR. No. Training 2000/C.R.61/2001/39, dated 19th March, 2003, failing which his/her services would be terminated with immediate effect without any communication.
5. The experience certificate of only full time work will be considered. The experience of part-time/honorarium service will not be considered.
6. The selection of the candidate is liable to be terminated /cancelled at any point of stage if the copies of certificate submitted by the candidate at the time of interview/selection or thereafter are found to be invalid, suspicious and/or incomplete.
7. Recommendations and pressure for selection of candidates will not be entertained at any point of time. On the contrary, the said candidates who try to pressurize will be treated as ineligible for selection/appointment.
8. This Corporation reserves its right either to cancel /postpone the entire procedure in accordance with the advertisement or to cancel/postpone the advertisement, without any justification.
9. No reservation for the isolated post as per GAD, GoM GR No. BCC-1097 प्र. क्र.20/97/16-ब दिनांक 21 सप्टेंबर, 1998.
10. Age/Qualification & Experience at the time of filling up of the application will be considered valid. Qualification /Experience acquired afterwards will not be taken into consideration.
11. Officers working in Central/State/Semi Govt, PSU etc. fulfilling the prescribed eligibility criteria, equivalent pay scale and grade pay can apply for the post on deputation through proper channel.

Date : 12-02-2020

Place: Mumbai

Sd/-

(D.K.Sharma)

MD, MMMOCL

TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY

(* marked fields are mandatory. Candidates are advised to fill up the detailed information in the prescribed format and at relevant place only. No separate sheet attached will be considered.)

Please affix
passport size
photograph
and sign
across

To,
The Managing Director,
Maha Mumbai Metro (M³) Operation Corporation Ltd. &
Metropolitan Commissioner, MMRDA
New Administrative Building, 8th Floor, Bandra-Kurla Complex,
Bandra (East), Mumbai - 400 051. MAHARASHTRA.

1. *Name of Post applied for :- _____,
2. Mode of Selection :- (a) **Nomination** / (b) **Deputation** /
3. *Candidate's Full Name :- _____
(Surname) (Name) (Middle Name)
4. *Date of Birth :- _____ *Age:- ____ *Yrs. ____ *Months.
5. *Gender : M/F *Nationality :- _____ *Religion : _____ *Caste: _____
6. *Permanent Address :- _____

7. *Correspondence Address :- _____

8. *Email ID :- _____
9. *Mobile No. :- _____ 10. Alternate Contact No. :- _____
11. *Educational /Professional Qualifications acquired:-

Sr. No.	Details of Educational Qualification	Year of passing	Grade/ Percentage	Board/University/Institute

12. * General Experience gained :-

Sr. No	Name of Organization	Period			Post held & Type of appointment	Pay Band/CTC (Rs). With Pay Scale under IDA/CDA	Nature of duties performed	Reasons for leaving.	
		From	To	Total years					
	TOTAL								

***Need detailed information i.e. post at the time of joining, promotions received, if any - at each stage during the total tenure.**

13. *Specific working experience gained as under:-

Sr. No.	Name of organization	Position /Designation	Period	no. of years
1.				
2.				
3.				
4.				
5.				
6.				
Total No. of years				

14. Parent Department Name, Address, Phone No., Competent Authority, :- _____

15. Whether one copy of application has been sent to parent department well in advance :- _____

16. Present Pay Scale with GP (details along with VI/VII th Pay Commission and CDA/IDA/Other Scale, if any) :- _____

17. Present Basic, GP with designation held :- _____

18. Present employer's name, address, Phone number & key person. :- _____

19. Details of deputation during the entire service till date :-

Sr. No	Name of the organization	Post held	Pay Scale	Period			Remarks, if any
				From	To	Total	

20. Date of return from earlier deputation organization, (in case of deputation candidates) :- _____

21. Whether Departmental Enquiry, if any is pending, :- YES/No

proposed, initiated against you in last 10 years

22. Whether your Parent Dept. will relieve you in case if you are selected on Nomination/Deputation?

*If so, the maximum period required for joining the duties

On Nomination/deputation, by complying all necessary formalities: - _____

23. Whether you have applied to Competent Authority for issue of Vigilance Clearance Certificate :- Yes/No
24. Whether you have applied to Competent Authority for issue of Last five years Performance Appraisal :- Yes/No
25. Whether you have applied to Competent Authority for issue of NOC (in the format attached) :- Yes/No
26. Names of two reputed references except political and relatives preferably Gazetted Officers in the Class I rank :- 1. _____
2. _____

Enclosures in support of statement duly self attested

(Denotes strike out whichever not applicable)

- i. Age Proof (Birth Certificate/SLC) :- Yes/No
- ii. Educational/Professional qualifications :- Yes/No (Nos.____)
(Passing certificate necessary)
- iii. Experience certificates :- Yes/No (Nos.____)
- iv. NOC issued by parent Department :- Yes/No

DECLARATION:

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date :

Place :

Signature of candidate with name & date

(To be given on Company's letterhead)

Date:

To,
The Managing Director,
Maha Mumbai Metro (M³) Operation Corporation Ltd. &
Metropolitan Commissioner, MMRDA
New Administrative Building, 8th Floor,
Bandra-Kurla Complex,
Bandra (East), Mumbai - 400 051.
MAHARASHTRA.

No Objection Certificate

This is to certify that Shri/Smt./Kumari _____ is working in this _____ office from _____ to till date as _____ (post) in the pay scale of _____ having present basic is Rs. _____ & GP in Rs. _____ as per our official record, his/her date of birth is _____

Further it is certified that he/she has applied for the post of _____ in MMMOCL on deputation/nomination basis and we found him/her is entitled to the said post as per prevailing norms of deputation. He/She fulfills the qualification, experience and prescribed criteria as specified in the advertisement as per recruitment rules for the said post in MMMOCL.

We ensure that if he/she selected, we will spare the services of Shri/Smt./Kum. _____ within 30 days.

We also certify that No Departmental Enquiry is pending, initiated, proposed and he/she never been penalized in the last 5 years.

This NOC is issued on his/her request.

Place :

Date :

Authorized Signatory
Name
Company seal with address
Phone No/Email ID

DECLARATION

FORM-A
(See Rule 4)

Shri / Smt / Kum. _____

Son / daughter / wife of Shri _____

Aged _____ years, resident of _____

District _____ City _____

Do hereby declare as follows :

1) That I have filled my application for the post of

2) I have (Number) living children as on today _____

Out of which No. of children born after 28 March – 2005 is _____

Date of Birth of children who born after 28 March – 2005

3) I am aware that, If any total no. of living children are more than two due to the children born after 28 March – 2006, I am liable to be disqualified for the same post.

Place :

Date :

(Signature)